

DDA Subject

ROUTING AND RECORD SHEET

DDA 86-0876

SUBJECT: (Optional)

EXTENSION

NO.

Executive Officer to the DDA
7D24 Headquarters

DATE

2 MAY 1986

TO: Officer designation, room number, and
building.

DATE

OFFICER'S
INITIALSCOMMENTS (Number each comment to show from whom
to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. D/Communications

2. D/Finance
616 Key3. D/Information Services
1206 Ames4. D/Information Technology
2D0105 Hqs

5. D/Logistics

6. D/Medical Services
1D4040 Hqs

7. D/Personnel

8. D/Security

9. D/Training and Education
936 C of C

10.

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POLSTRY

45-13

DDA 86-0876

2 MAY 1986

MEMORANDUM FOR: Director of Communications
Director of Finance
Director of Information Services
Director of Information Technology
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training and Education

FROM:

STAT

Executive Officer to the DDA

SUBJECT:

D.C. Official Parking Permits

1. Please furnish by COB 12 May 1986 a list of names of those employees in your office who require D.C. Official Parking Permits so that a consolidated DA response can be prepared for forwarding to Chief, Facilities Management Division/OL. These permits will enable authorized official vehicles to park in official parking areas in the District of Columbia. Please review the attached memorandum from the Government of the District of Columbia in reference to official vehicle parking.

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Attachment:

As Stated

ADMINISTRATIVE-INTERNAL USE ONLY

ORIG:EXO:jl:

Distribution:

- 0 - D/OC w/att.
- 1 - Each Additional Addressee w/att.
- 1 - DDA Subject w/att.
- 1 - DDA Chrono w/o att.
- 1 - EO Chrono w/o att.

ADMINISTRATIVE-INTERNAL USE ONLY

Memorandum

Government of the District of Columbia

TO: Requestors of Official Parking Permits,
and All Holders of those Permits

FROM: John E. Touchstone *jet*
Director

SUBJECT: Official Parking Permits

Department, Public Works
Agency, Office:

Date: AUG 6 1984

There appears to be considerable confusion about the proper use of, and eligibility for, the Official Parking Permits issued by the District of Columbia. That confusion appears to have resulted in widespread misuse of the permits, and in requests for large numbers of unwarranted permits. The situation has deteriorated to a point where the appropriateness of continuing the Official Parking Permit program has been placed in question. We hope, and expect, that the use of the newly issued permits (expiring June 30, 1985) will show a level of responsibility that justifies continuing the program in future years.

The following guidelines are offered for your convenience:

- * Vehicles which are Identified by their license plates as owned or leased by a government agency may park free at parking meters so long as they do not violate rush hour No Standing or No Parking prohibitions.
- * Parking Spaces which are signed for "Government Vehicles Only" can only be used by vehicles with government license plates.
- * Vehicles which are leased by a government agency for official business can be issued government license plates. For advice on getting government license plates for your activity's leased vehicles, phone 727-6694.
- * An Official Parking Permit does not convert a private car into an official government vehicle. Vehicles with private license plates can not park free at meters, even if they have an Official Parking Permit, and they can not use parking spaces which are reserved only for government vehicles.
- * The Official Parking Permits issued by the District are not valid on the Capitol Grounds, the Ellipse, or the area south of Constitution Avenue and West of 14th Street where the District does not have jurisdiction.

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- * The permits are only for use while away from the employee's normal duty station. Permit holders are expected to make other arrangements for parking when at their home office.
- * Official Parking Permits issued by the District of Columbia are for use only while on official business that requires the employees private car, and then can only be used in parking spaces signed for "Official Permit" holders, provided those spaces are more than two blocks away from the Permit holders home office.
- * The permits are issued to a specific individual. If found on a vehicle not registered to the permit holder's vehicle they may be revoked.
- * If an agency does not consider their employee's use of his or her private vehicle sufficiently important to justify reimbursement of the cost involved and/or to include that use in the employee's job description, then that use of a private car is obviously not sufficiently in the public interest to justify routine provision of free on street parking. The Official Permits are not for commuting to work, or a prerequisite of office.

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